

Enterprise Systems Steering Committee

06/14/17 Meeting

Attendees

Members and Designees: Kirk Wehner, Rhonda Arsenault, James Ford, Ken Miller, Ken Smith, Joshi Abhay, Rick Sparks, Monika Gibson, Daniel Martin, Linda Bucy, Hikmet Gursoy, Scot Ransbottom, and Debbie Fulton

Guests: Angel Carter, Randy Crockett, Vicki Hall, Lucas Covey, Kevin Buhrdorf, Bill Abplanalp, Brent Kremer, and Jay Smith

Minutes

- A. Review of 05/24/17 minutes and action items
 - Rick Sparks asked for Ellucian contract to include VT FERPA addendum. Debbie Fulton will contact Ellucian to add.
 - Members, designees, and ES Directors have access to the Google Team Drive. Site has all the meeting documents.
 - Test Plans and technical documentation provided to Ellucian as available. VT is unable to create extensive documentation and test plans within the engagement timeline. Ellucian will ask for additional information as needed.
- B. Enterprise Systems Activities Beyond Banner 9 Project - Background
 - ES Staffing Update-Recently hired 6 new people, have additional 10 vacant positions
 - ES Organization Chart Overview presented
 - Discussed Enterprise Systems Types of Work (on average)
- C. Enterprise Systems Projects Reviewed
 - Type: Run/Growth/Transform from Gartner/Educause industry standard classification of effort
 - **Run** - needed to “keep the lights on”, continuing operations
 - **Grow** - Enhancing functionality or Technology capability beyond current state
 - **Transform** - Enabling new business processes, new technology capabilities beyond just enhancing existing methods
 - Status: Complete, In Process, Expected, Canceled, On Hold
 - Percent Complete: Percentage of effort that has been accomplished
 - Size: Estimated effort to complete
 - 8/2016 Status and Percent complete: Comparison from 8/8/2016 ES SC meeting

Action Items and Next Steps

- Complete the Banner 9 Phase 1 Project Charter/Plan and begin review and approval
- Create team for functional testing of General Forms
- Designate a subsequent ES Steering Committee meeting to discuss strategic analysis of ES project priorities and strategic consideration of VT technology governance and procedures in areas such as data governance, data analytics, privacy implications, etc.